

Sample of a Submitted Proposal for a New Working Group

What type of proposal are you submitting today?

- New Working Group
- Continuing Working Group – Activities
- Continuing Working Group – Signature Event

In submitting this proposal for Working Group activities on behalf of my collaborators, I understand that:

- √ Only one proposal may be submitted per Working Group.
- √ A Working Group must have at least two faculty/staff Organizers, from two or more Corridor institutions in different locales. In addition, at least one Organizer must be from Cornell University, Syracuse University, or the University of Rochester.
- √ Funds are awarded to the specified host campuses and are not transferable between campuses or academic years.
- √ All groups are expected to rotate activities across Corridor locales and host institutions.
- √ All Fall activities must be completed by Dec. 15. All Spring activities must be completed by May 15.
- √ Corridor funding may not typically be used for recurring events or meetings of a scholarly society.
- √ The Corridor prioritizes meaningful collaboration across institutions. All groups must provide a strong rationale and coherent plan in order to receive funding.

Full name of the person initiating this proposal.

- Dolores Garcia

Your institutional email address.

- example@cnycorridor.net

Brief name or title to be used to identify your Working Group.

- Critical Spaces in Contemporary Broadway Musicals

Briefly describe your Working Group as it should appear on the Corridor website. (Limit of 250 characters)

- Our Working Group examines the creative and musical culture of recent and current Broadway musicals and theater productions.

Summarize your Working Group's collaborative goals as it should appear on the Corridor website. (Limit of 2000 characters.)

- We seek to widen the scope of critical analysis of musical theater, both narratively and performatively. Our collaborative goals are as follows:
 - We will begin building a network across theater programs within the Corridor.
 - In the coming year, we will hold one dialogue among theater faculty aimed at establishing our shared interests.
 - We will host one manuscript workshop aimed at providing substantive feedback toward publications, prioritizing junior faculty as a point of mentorship and career development.

How does your group's collaborative work link to the humanities?

- Our work on theater, and specifically on musical theater, is firmly grounded in the humanistic traditions of both narrative and comparative analysis, the study of the performing arts, and the visual arts through set design and productive values.

What Research Area or Cluster most closely aligns with your Working Group's interests?

- Musicology/Performance Studies

List the name, email address, title, department, and affiliation for all Working Group Organizers. Include yourself.

- Person A, email, Assistant Professor of Dance, Hamilton College
- Person B, email, Professor of Gender Studies, Colgate University
- Person C, email, Associate Professor of English, Cornell University

If your Working Group is larger than the Organizers listed above, please upload a document listing all members. Include names, titles, departments, institutional affiliations, and email addresses.

- WGname-MemberList-upload.pdf

Please indicate whether your Working Group is open to being contacted by others who may want to join your collaborations or whether you are a closed group of collaborators. Either option is perfectly acceptable.

- Open to New People

Corridor institutions have different protocols for handling Corridor funds. Check the boxes below to affirm that, as Working Group Organizers, you will follow all appropriate protocols at your host and home institutions.

- √ We understand that different institutions have different financial procedures and that we need to confirm those processes ahead of time.
- √ We will seek approval from the Corridor for any changes to the approved budget outline in advance of the activities.

Activity Details: Organizers should agree on the host campus, number and chronological order of activities before you begin filling out this part of the form, since it will be difficult to remove, reallocate, or re-order activities once a draft has been created.

If proposing multiple activities, you need to complete the same series of questions for each distinct activity—please do not 'bundle' them all as one.

How many activities are you proposing?

- 2

Proposed Activity #1:

Enter the title as it might appear publicly.

- Broadway Musicals and Beyond, an exploratory meeting

What type of activity is this? Select all that apply.

- √ Meeting

Who is the intended audience?

- √ Working Group Members (and any invited guests) only

"Host Campus" designates where an award's expenses will be administered even if the "location" is online. Funding sources differ by campus, so the host campus is not easily changed after an award is made.

Which is the host campus for this activity?

- Colgate University

What is the anticipated format?

- online

Semester of the activity.

- Fall 2024

Approximate Activity Date, if known.

- September or early October

Provide a brief description and rationale. (limit 2000 characters)

- We will begin building a network across theater programs within the Corridor. Toward that effort, we will convene an initial meeting over Zoom with invited colleagues from around the Corridor. We will discuss our shared interests and develop a timeline and plan for an in-person manuscript workshop in the spring semester.

Proposed Activity Budget:

For budget guidance, please review our [tips for a successful proposal](#).

Below, you'll be asked to enter an estimated budget breakdown and budget narrative providing context to your numbers.

- For honoraria and travel (if relevant), only include costs for invited scholars, performers, artists, etc. from **non-Corridor institutions**.
- Individuals from Corridor institutions cannot receive honoraria using Corridor funding.
- Since Corridor-affiliated scholars are eligible for the [Intra-Corridor Travel Supplement](#), their travel should not be included in the proposed budget.
- **Accessibility services:** Additional funding to support inclusive-format activities (e.g., closed captioning, real-time transcription, ASL) can be requested in a separate section following this budget. We can award these funds above and beyond your baseline activity budget.

Budget Breakdown

Estimated Cost

Fees/Honoraria (non-Corridor guests)

Air/Ground Travel (non-Corridor guests)

Lodging (non-Corridor guests)

Group Meals

Receptions

Scholarly Materials (e.g., books, films, scores related to this activity)

\$500

IT/Tech Support
Other (Please explain.)
TOTAL REQUESTED

\$500

Budget Narrative: provide a succinct but detailed narrative contextualizing your request.

(e.g., Provide titles/authors of scholarly materials, realistic travel and lodging costs, moderate meal expenses.) Limit 2000 characters. If this activity does not require funding, please enter "n/a."

- To facilitate our group discussion and plan for the spring manuscript workshop, we plan to use the \$500 to purchase 10 copies of 2 books for our core group of collaborators. Those books are Michelle Boyd's *Becoming the Writer You Already Are* (@\$20 each) and Allen Cohen and Steven Rosenhaus's book, *Writing Musical Theater* (@\$30 each).

List your invited (or proposed) guests. Include name, title, affiliation, and a brief description of their potential involvement. (This could include scholars, performers, artists, or key colleagues from within or outside the Corridor.)

- Our 3 Working Group Organizers will attend this event, and we'll solicit our colleagues from other Corridor theater programs, including Person A at Skidmore College, Person B at Union College, and Person C at Syracuse University.

Accessibility services: Additional funding is available to support inclusive-format activities (e.g., closed captioning, real-time transcription, ASL).

Do you anticipate needing accessibility services for your activity?

- No

Do you have another activity to propose?

Yes

Proposed Activity #2:

Enter the title as it might appear publicly.

Writing on Broadway, a manuscript workshop

What type of activity is this? Select all that apply.

- ✓ Workshop

Who is the intended audience?

- ✓ Working Group Members (and any invited guests) only

"Host Campus" designates where an award's expenses will be administered even if the "location" is online. Funding sources differ by campus, so the host campus is not easily changed after an award is made.

Which is the host campus for this activity?

- Cornell University

What is the anticipated format?

- hybrid

Semester of the activity.

- Spring 2025

Approximate Activity Date, if known.

- Early March

Provide a brief description and rationale. (limit 2000 characters)

- We will host one manuscript workshop aimed at providing substantive feedback toward publications, prioritizing junior faculty as a point of mentorship and career development.

Proposed Activity Budget:

For budget guidance, please review our [tips for a successful proposal](#).

Below, you'll be asked to enter an estimated budget breakdown and budget narrative providing context to your numbers.

- For honoraria and travel (if relevant), only include costs for invited scholars, performers, artists, etc. from **non-Corridor institutions**.
- Individuals from Corridor institutions cannot receive honoraria using Corridor funding.
- Since Corridor-affiliated scholars are eligible for the [Intra-Corridor Travel Supplement](#), their travel should not be included in the proposed budget.
- **Accessibility services:** Additional funding to support inclusive-format activities (e.g., closed captioning, real-time transcription, ASL) can be requested in a separate section following this budget. We can award these funds above and beyond your baseline activity budget.

<u>Budget Breakdown</u>	<u>Estimated Cost</u>
Fees/Honoraria (non-Corridor guests)	\$900
Air/Ground Travel (non-Corridor guests)	
Lodging (non-Corridor guests)	
Group Meals	\$800
Receptions	
Scholarly Materials (e.g., books, films, scores related to this activity)	
IT/Tech Support	\$250
Other (Please explain.)	
TOTAL REQUESTED	\$1950

Budget Narrative: provide a succinct but detailed narrative contextualizing your request.

(e.g., Provide titles/authors of scholarly materials, realistic travel and lodging costs, moderate meal expenses.) Limit 2000 characters. If this activity does not require funding, please enter "n/a."

- Honoraria: We plan to invite 3 non-Corridor scholars who will each review 1 book chapter/article and receive a \$300 honorarium for their online participation in this hybrid event. Total \$900.
- Group Meals: We will provide breakfast and lunch for our in-person attendees. Estimate of 20 people @ \$15/person for breakfast and \$25/person for lunch, \$800 total.
- IT/Tech Support: Since this is a hybrid event, we will utilize Cornell tech support for use of a hybrid-enabled room.

List your invited (or proposed) guests. Include name, title, affiliation, and a brief description of their potential involvement. (This could include scholars, performers, artists, or key colleagues from within or outside the Corridor.)

- The 3 non-Corridor scholars we plan to invite to provide external feedback on our colleagues' papers include: Jean Valjean of Vanderbilt University, Evan Hansen of San Francisco State University, and Tracy Turnblad of Macalester College. By incorporating some external scholars, we hope to broaden our network and help provide future networks to our junior colleagues.

Accessibility services: Additional funding is available to support inclusive-format activities (e.g., closed captioning, real-time transcription, ASL).

Do you anticipate needing accessibility services for your activity?

- Yes

Describe the accessibility service(s) needed including a brief rationale.

- One of our anticipated in-person attendees will need ASL interpretation.

Provide estimated costs related to the accessibility services.

- \$100/hour for 4 hours = \$400

Do you have another activity to propose?

- No